

## ***Pentalpha /Alpha Party Traditional Guidelines***

The Pentalpha/Alpha Parties are a special time to visit other chapters in the metro Denver area and to get to know their members better. To insure that your Chapter is visited on these special occasions, it is essential that you attend as many parties as possible.

One month in advance, invitations are sent to all Pentalpha members, Alpha members, and the Grand Line Officers, either using the OES email system or by mail.

Dress Code:

Responding officers should wear their Chapter dresses. Responding officers include:

The responding Pentalpha Worthy Matron, Worthy Patron, Associate Matron, and Associate Patron

The Alpha responding Worthy Matron, Worthy Patron, Associate Matron, and Associate Patron

The Alpha responding Conductress and Associate Conductress

It is not necessary to wear your Chapter dress if you are a visiting officer.

Floor length dress/skirt should be worn when being presented on the floor.

Seating Order:

All responding and visiting WMs, WPs, AMs, and APs should sit on the sidelines in the southwest side of the room, with responding WMs, WPs, AMs and APs in the front row until called by the Worthy Matron or Worthy Patron of the Host Chapter.

The responding and visiting Conductresses and Associate Conductresses should sit next to their counterparts in the following order:

**Conductress Side**

**(South, closest to the East):**

Responding Conductress

Grand Conductress

Alpha Officers

Other Conductresses

**Associate Conductress Side**

**(North, closest to the East):**

Responding Associate Conductress

Associate Grand Conductress

Other Associate Conductresses

Alpha Advisors

**When guests and members are arriving before the meeting begins:**

A list of attending Chapters will be prepared by the Associate Matron as she greets all arriving guests at the guest book. When all guests have arrived the AM will give the list of attending Chapters to the WP to use when calling the roll during Good of the Order.

**The flow of the party is as follows:**

During Introductions and immediately following the 50 year members, the WM will ask the responding WMs and WPs from both responding chapters to stand. She will then instruct the Conductress and Associate Conductress to escort the Responding WMs and WPs West of Esther's Station. The Conductresses will counter-march so that the guests are in the proper order and the Conductress will introduce the guests by name and Chapter. When asked to do so, the guests will be escorted to the East by way of the South marching line for the Associate Conductress and responding Patrons, and the North marching line for the Conductress and responding Matrons. They will counter-march at the east marching line being careful not to

go in front of the Bible and then join the WM and WP in the East for the remainder of the meeting. The WM will ask the Responding AMs and APs to stand. The Conductress and Associate Conductress will be instructed to escort the guests West of Esther's Station, where they will counter-march so that their guests are in the proper order for introductions. The Conductress will introduce each guest by name and Chapter number and when instructed to do so will counter-march again facing west so that the Associate Matrons and Associate Patrons are on the correct side when pointed to the West to join the AM and AP for the remainder of the meeting. Conductresses will need to cross in front of each other to return to their marching lines and then to their normal waiting station in the East and the WM will continue with the remainder of the introductions. The meeting will proceed as normal.

### **Good of the Order**

The recommended first order of business under Good of the Order, the WM will ask the Conductresses to escort their visiting counterparts West of Esther's station. The Conductress with her guests will proceed to the West along the South marching line and the Associate Conductress with her guests will proceed to the West along the North marching line. At the West marching line the Conductresses will counter-march so that their guests are in the proper order to be introduced. The Host Associate Conductress will introduce her guests first since she is the "Babe". She will start her introductions by saying "Worthy Matron, Worthy Patron, Distinguished East, Sisters and Brothers, I have the pleasure of introducing". Then introduce her guests by name and Chapter number in the following order:

- Responding Associate Conductress
- Grand Associate Grand Conductress
- Visiting Associate Conductresses
- Alpha Advisors

Then the Host Conductress will introduce her guests in the same manner and in the following order:

- Responding Conductress
- Grand Conductress
- Officers of Alpha
- Visiting Conductresses

At the time of introducing their guests the Host Conductress and Associate Conductress will present a gift to the Responding Conductress and Associate Conductress and give a small remembrance to the other visitors, such as a card, the Chapter pin, bookmark, etc. Responding Conductresses will give a card to the Hosting Conductresses and when asked to do so will give a brief "response" to the hosting Chapter. The Worthy Matron will instruct the Conductresses to escort their guests to the East. The Conductress will escort her guests along the South marching line and The Associate Conductress will escort her guests along the North marching line. When at the East marching line they will counter-march, being careful to leave a four foot opening in the middle so that the East and the Altar will be unobstructed. The WM and WP will welcome them and the WM will say "Sisters and Brothers, behold your future Worthy Matrons". The WM will then instruct the Conductress and Associate Conductress to escort their guests to their seats in the Chapter, and all will be seated.

After the Conductresses are seated, the WM will ask the WP to call the Pentalpha Roll. The WP will ask the responding and visiting WMs, WPs, AMs and APs to form a semi-circle west of

Esther's Station, facing East, as the name and number of their Chapter is called. The WP will then call the numbers of the visiting chapters in attendance by starting with the lowest numbered Chapter (i.e. Golden Queen No. 17). When all of the guests (including the Host AM and AP) are West of Esther's Station the WP will ask if there are visiting WMs, WPs, AMs and APs present whose Chapter has not been called. He will then ask the visitors to introduce themselves starting on his right, giving their name, office, and Chapter. After introduction, the WP invites the members to approach the East in the usual manner. The Sisters turn right and go to the WP side along the South marching line and the Brothers turn left and go to the WM side along the North marching line. The Host WM and WP will descend the dais to greet each guest. The WM will greet the Patrons and the WP will greet the Matrons giving a small gift or remembrance to each guest. The Conductresses and Associate Conductresses will stand at their seats to be greeted by the Matrons and Patrons as they trade sides by way of the North, South, and West marching lines. The WM will then greet the Matrons and the WP will greet the Patrons. The Conductresses will be seated after greeting all Matrons and Patrons. The responding and guest Matrons and Patrons will then return to their seats in the Chapter room.

When all guests have been introduced, the AP will welcome his responding guests and present each with a small gift. Then the AM will introduce her guests and present each with a small gift. Both responding AM's and AP's will give a brief "response" and card to the Host AM and AP. The WP will then welcome his responding guests and present each with a small gift. The WM will welcome her guests last and present each with a small gift. Both responding WM's and WP's will give a brief "response" and a card to the Host WM and WP.

Brief remarks may be given by a Pentalpha officer and an Alpha officer if asked to do so by the Host WM. If Pentalpha is presenting animals or traveling gifts of some kind they should be presented to the Host Chapter at this time by the transporting WM and WP asking to approach the East informally. The Host Chapter will then take the traveling gifts to the next Pentalpha/Alpha party.

Entertainment may be presented at any time after Ritualistic opening or during Good of the Order. If necessary the WM will instruct the Conductress to close the bible. After entertainment the WM will instruct the Conductress to open the bible.

After Good of the Order, close the Chapter as usual.