



The Grand Chapter of Colorado
Order of the Eastern Star

2445 South Quebec Street, Suite B
Denver, Colorado 80231-6000
(303) 759-5936

WORTHY GRAND PATRON CHECK LIST:

CHAPTER NO _____ DATE _____

1. Complete pink information sheet _____
2. Does the Worthy Patron have a copy of secret work in cipher? _____
3. Does the Associate Patron have copy of the secret work in cipher? _____
4. Has the Conductress a copy of the secret work in cipher -
copy of the labyrinth? New Ritual _____
5. Has the chapter returned the receipt for secret work?
This is a Red Book requirement. _____
6. Has the chapter returned the financial information requested by
the Grand Treasurer? This information is required for IRS report,
which the Grand Treasurer must submit. _____
7. Have officers read the Red Book and has notification been sent to
the Worthy Grand Matron? This is a Red Book requirement. _____
8. Has the chapter been officially represented at Grand Chapter in the
past two years? _____
9. Are all communications from Grand Chapter read at a chapter
meeting? This includes letters from Grand Chapter Committees. _____
10. What type of insurance does the chapter carry? Liability, fire, theft,
bonding for Secretary/Treasurer, other? _____
11. Are dues collected for calendar year - Jan. 1 through Dec. 31? _____
12. All all Chapter monies deposited through the Secretary? _____

Worthy Grand Patron

