

How to do Amendments for Colorado Grand Chapter

GRAND CHAPTER OF COLORADO PROPOSED AMENDMENT

CONSTITUTION or GC BYLAWS or SC BYLAWS

ARTICLE/SECTION NUMBER AND NAME (PAGE)

| CURRENT WORDING   | PROPOSED CHANGE  | IF ADOPTED WILL READ   |
|---|--|--|
| Complete wording of Section to be amended                                 | Changes using the words <b>STRIKE, INSERT, ADD</b>   | Complete wording of the amendment if approved  |
| <b>SAMPLE</b>   |  |  |
| Grand Chapter of Colorado <b>must</b> have a meeting <b>every month</b> . | <b>Strike must and insert shall</b><br><b>Strike every month and insert every year</b><br><b>Add on the first of September for two days.</b> | Grand Chapter of Colorado <b>shall</b> have a meeting <b>every year on the first of September for two days</b> . |

**Bold** the words to be changed in "Current Wording" and "If Adopted" sections.

Rationale. The justification for the amendment

Endorsements: Either typed or hand written names

Susan Sunshine, PM

Ned Newby

Subject: Format for Amendments submitted to Grand Chapter.

The National Association of Parliamentarians has adopted a new format for submitting amendments.

The Jurisprudence Committee has adopted this new format and requests that all amendments being submitted utilize it. See sample.

The first heading shall read "Grand Chapter of Colorado Proposed Amendment"

The second heading shall identify whether the change is for the Constitution, the Bylaws Governing the Grand Chapter or the Bylaws Governing Subordinate Chapter.

The third heading shall identify the Article and Section and name plus a page number.

There shall be three (3) equal sized columns across a "landscape" document, entitled "Current Wording", "Proposed Change", and "If Adopted Will Read".

A "Rationale" may follow the proposed amendment to give clarity and justification.

Followed by the name(s) of those submitting the amendment, either signed or printed.

Revised 2/5/2019

William Carlson, PGP, Jurisprudence Chairman